

CONTRACTOR MANAGEMENT

OWNER BUILDER

Owner to submit building plan/s to farm manager for board approval.

Complete contractor registration form & submit to HD farm manager for approval (copies of ID & passports of all contracting staff (workers) must accompany form)
All main contractors must be registered with NHBRC (National Home Builders Registration Council).

Project will be registered with farm manager who will submit to board for approval
R1500 site deposit (for cleaning) must be paid once project is approved – refundable once occupation certificate is issued that HD is satisfied with building and all rubble is removed.

Owner or appointed site manager must be present at site for the duration of the building.

On the day of commencement of the building all contracting staff (workers) must report to farm manager and contractors register will be completed and signed by each individual.

Contracting staff (workers) must have green ID book or passport available on site for spot checks that may be carried out by HD management from time to time during the contracting period.

Contracting staff (workers) and material entering HD must be managed by owner or site manager.

Should side gate entrance be necessary for delivery, this must be arranged with the farm manager at least one day in advance (specified date and time).

Accommodation can be arranged for contracting staff (workers) at a fee and is also subject to availability.

Before any work commences the following must be provided to the farm manager

1. NHBRC registration certificate
2. Name, address, telephone no & registration no of electrician
3. Name, address, telephone no & registration no of plumber
4. Name, address, telephone no & registration no of civil engineer (when applicable)

To obtain an occupation certificate, which will be issued by the farm manager, the following certificates must be presented (when applicable)

1. NHBRC registration
2. Engineers certificate
3. Roof certificate
4. Electrical certificate
5. Plumbing certificate
6. Gas installation certificate